

# Communityworks Grant Budget

*Example*

Description of Item	Total Cost of Item	Amount Requested by CFKRV	Amount Funded by Other Source	Percent of Total Budget
<b>Resume Workshop (August)</b>	375	375	0	2%
<b>Interview workshop (September)</b>	375	375	0	2%
<b>Financial Literacy (October &amp; November)</b>				
* Facilitator and student(25) materials	900	900	0	6%
* 6 week program snacks	150	150	0	1%
* Facilitator time	540	540	0	3%
<b>Personality assessment (November)</b>				
* Access to testing through ONU (40 teens)	2400	2400	0	15%
<b>Chamber presentation workshop</b>	200	200		1%
<b>Etiquette Dinner (50 teens)</b>				
Meals	900	600	300	6%
Table and table setting rentals	150		150	1%
Guest speaker	200	200		1%
Professional dress allowance for teens	500		500	3%
Social media job hunting workshop	375	375		2%
<b>Resume creation and review workshop</b>	375	375		2%
<b>Job fair (100 teens)</b>				
Teen materials	1500	1500		9%
Binders, Jump drive, name tags, business cards, etc)				
Meals	1000	700	300	6%
guest speaker	200	200		1%
Program marketing, Surveys, evaluations	750	750		5%
Postage	100	100		1%
Y Staff time	3600		3600	22%
Y administrative overhead (11%)	1513		1513	9%
<b>Totals</b>	<b>16103</b>	<b>9740</b>	<b>6363</b>	<b>100%</b>